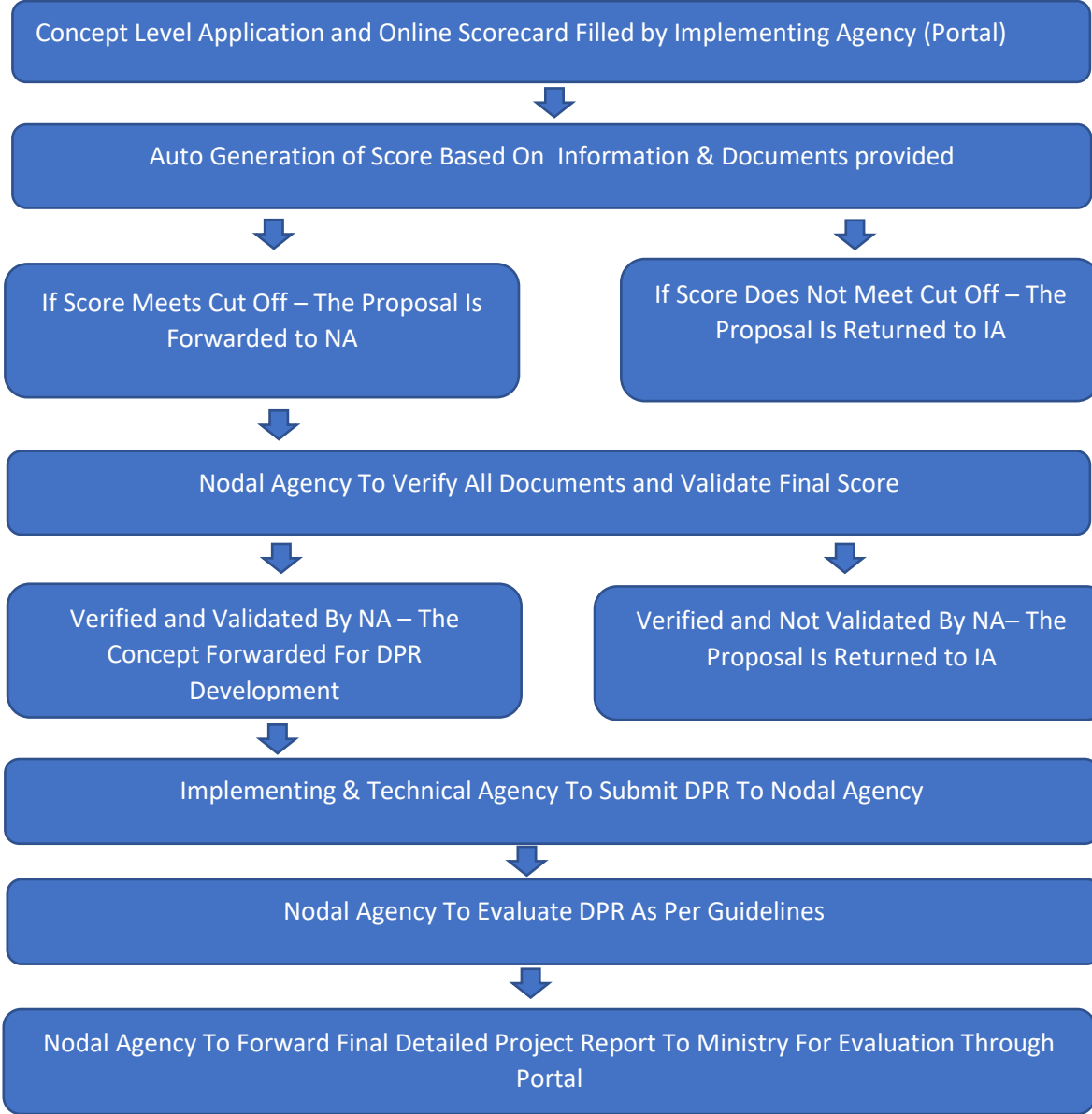# Instructions For Filling Concept Scorecard

Ministry has decided for an early-stage evaluation of the concept application and to take up the most feasible proposals for further DPR (Detailed Project Report) development. The early-stage evaluation of the application will be done through an automated score card system after filling the concept application form on the Sfurti portal. All the concept proposals already submitted will be directed to applicant/IA back on the portal and following steps are required to be followed by applicants/IAs.

- For Applicant/Organization which is already registered as Implementing Agency on Sfurti portal - Applicant needs to login through their ID on Sfurti portal and select the type of organization from the three given options below:
  - If IA is a Pvt Org or Non-Governmental Organization – Please select NGO
  - If IA is a Farmers Producers Organization/Producer Company/Artisans Federation & SPV is the proposed IA – Please select SPV
  - If IA is a body of State or Central Government/PRI – Please select, GO

  Note: In case Applicant/Organization is registering on the SFURTI Portal as Implementing Agency for the first time, then the type of Organization (NGO/Government Organization/Special Purpose Vehicle) to be selected during the registration process. Hence the type of organization, need not be selected again after logging in and while filling the scorecard.

- The instructions to fill score card and user manual will be available as a pop up on the portal also, to guide the IA in form filling procedure.
- The Implementing Agency is required to *upload duly filled Concept Application Form*, **before filling** the online score card.
- The system of Scorecard of the proposal is based on self-assessment and automated scoring, developed on certain indicators/parameters.
- Every indicator/parameter has options, and the same will be chosen by Implementing Agency, unless specified otherwise. Each option has an assigned score and once all the indicators/parameter are filled a final score card will be generated automatically.
- For every indicator/parameter, supporting evidence needs to be furnished and uploaded.
- Based on the information and documents uploaded in the scorecard, a final consolidated scorecard will be generated, which will determine whether the concept will go forward to the next stage of the application process or not.
- The applicant will select the Preferred Nodal Agency before submission of application and will forward the application to the same Nodal Agency.
- The concerned NA will verify the information of the application form with the supporting evidence or uploaded documents and will validate the scores against each indicator or parameter.
- All validated concept applications will be taken forward for DPR development and others will be returned to the applicant or Implementing Agency.

A detailed process flow is given as below for clarity, in the next page.

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┌─────────────────────────────────────────────────────────────────────────────┐
│  Concept Level Application and Online Scorecard Filled by Implementing       │
│                          Agency (Portal)                                     │
└─────────────────────────────────────────────────────────────────────────────┘
                                    ↓
┌─────────────────────────────────────────────────────────────────────────────┐
│         Auto Generation of Score Based On  Information & Documents provided   │
└─────────────────────────────────────────────────────────────────────────────┘
            ↓                                              ↓
┌───────────────────────────────┐          ┌───────────────────────────────────┐
│ If Score Meets Cut Off – The   │          │ If Score Does Not Meet Cut Off – The │
│ Proposal Is Forwarded to NA    │          │   Proposal Is Returned to IA       │
└───────────────────────────────┘          └───────────────────────────────────┘
            ↓
┌─────────────────────────────────────────────────────────────────────────────┐
│         Nodal Agency To Verify All Documents and Validate Final Score         │
└─────────────────────────────────────────────────────────────────────────────┘
            ↓                                              ↓
┌───────────────────────────────┐          ┌───────────────────────────────────┐
│ Verified and Validated By NA – │          │ Verified and Not Validated By NA– The │
│ The Concept Forwarded For DPR  │          │   Proposal Is Returned to IA       │
│ Development                    │          │                                    │
└───────────────────────────────┘          └───────────────────────────────────┘
            ↓
┌─────────────────────────────────────────────────────────────────────────────┐
│      Implementing & Technical Agency To Submit DPR To Nodal Agency            │
└─────────────────────────────────────────────────────────────────────────────┘
            ↓
┌─────────────────────────────────────────────────────────────────────────────┐
│              Nodal Agency To Evaluate DPR As Per Guidelines                    │
└─────────────────────────────────────────────────────────────────────────────┘
            ↓
┌─────────────────────────────────────────────────────────────────────────────┐
│  Nodal Agency To Forward Final Detailed Project Report To Ministry For        │
│               Evaluation Through Portal                                        │
└─────────────────────────────────────────────────────────────────────────────┘
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General Guidelines/Instructions For Filling The Online Application and Scorecard

1. **Preliminary Requirement Before Filling Online Application & Scorecard**

1. Before applying online, Implementing Agencies are advised to go through the **Concept Application Form** in detail and Online Scorecard after reading the **Instructions** carefully.
2. Fill all indicators in the scorecard that are relevant by ticking (✓) the check box / radio button as required. All indicators are mandatory and must be filled in; otherwise, the form may be rejected.
3. The form and scorecard is divided into two sections – **Assessment of Implementing Agency and Assessment of Project Concept.**
4. Once the IA have completed the entire process for an indicator, it will be allowed to move to the next indicator.
5. Please ensure that all information as well as **supporting documents provided are correct**, which needs to be uploaded as evidence against respective indicator.
6. Only one application from can be uploaded for one project and **multiple forms will not be accepted** for the same project by same implementing agency.
7. At least one supporting document needs to be uploaded as evidence against each indicator, **except for one indicator 'Nature of District'**. The list of Nature of District is given as **'Annexure'** of this document and no supporting document is required to be uploaded as evidence, in this case.
8. The system will upload only one **supporting document for each indicator (as PDF only).** In case multiple documents are to be uploaded as evidence in support of one indicator, then the files should be merged and uploaded as one single PDF, as against the specific indicator.
9. The size of the document to be uploaded **should not exceed more than 5 MB** for each indicator.
10. The total score is of **100 marks** and the application must secure **minimum score of 60%** marks to qualify for the next stage.

2. **Instructions/Guidelines To Be Followed For Filling Scorecard**

2.1 **When Applicant/Organization Applying As Implementing Agency Is Non-Governmental Organization (NGO) and Private Entity:**

S No	Item Details	Scoring Criteria	Explanation Of Scoring Criteria	Documents To Be Uploaded
1	**Period of work experience in the proposed sector, within last 10 years**	Less than 6 months experience: 0 marks Six months to 1 Year: 1 mark More than 1 Year - 2 Years: 2 marks More than 2 Years - 3 Years: 3 marks More than 3 Years - 5 Years: 4 marks More than 5 Years: 5 marks	Work experience means projects/activities done made by IA which is familiar or similar to trainings, capacity building, market linkages, etc. (either completed or ongoing) Proposed Sector means the same sector or traditional industry for which the project has been applied for. Experience is not restricted to the proposed cluster or districts and can be from any other locations. Cumulative years/months of experience can be taken as duration, which may be from one or more projects, of past 10 years from the date of application. For any ongoing project, the duration completed till date only to be considered and not the entire project duration. For Instance, if IA has done a below projects in past 10 years, in the proposed sector and date of application is 1st Nov 2021: Design development training (Jan 2013-Dec 2015); Formation of SHG and Capacity Building (April 2019-March 2021); Training in Value addition and packaging (August 2020-December 2021); Then, the total experience of IA is 5 years 3 months and will secure score of 5 marks.	Self-attested **year wise** project summary report supported by one or more of the following documents which together justify experience in the sector: 1. Project Initiation Reports 2. Project Completion Reports 3. Project Evaluation/Monitoring reports Year wise summary report should substantiate the number of years selected.

| 2 | **Period of Work experience in the district where proposed cluster is located, within last 10 years** | No Experience: 0 marks
Less Than 1 Year: 2 mark
1 Year - 2 Years: 4 marks
More than 2 Years-5 Years: 6 marks
More than 5 Years - 8 Years: 8 marks
More than 8 Years: 10 marks | IA's engagement in the cluster villages or other villages in the district with good rapport with artisans and other stakeholders to be assessed, through all interventions made by IA in last 10 years, from the date of application.
Cumulative years/months of experience can be taken as duration, which may be from one or more projects.
IA may be registered in some other place but must have presence and engagement in the proposed cluster.
For instance, XYZ Trust having its local office in Bhagalpur district and have applied for Silk Weaving Cluster with few of the villages on 1st Nov 2021. XYZ Trust has below competed and ongoing projects in Bhagalpur district:
Silk Reeling and Dyeing: Jan 2011-Dec 2015
Community Health and Hygiene: Apr 2020- Mar 2021; Women Empowerment and Skilling: Jan 2020- Dec 2021.
Total Experience of XYZ Trust is 5 years 10 months and will secure 8 marks for this indicator.

NGOs registered in Delhi with work experience in any part of Delhi will be considered for the NCR region and the vice versa | Self-attested **year wise** project summary report supported by one or more of the following documents which together justify experience in the district:
1. Project Initiation Reports
2. Project Completion Reports
3. Project Evaluation/Monitoring reports

Year wise summary report should substantiate the number of years selected. |

3	**Length of existence of the Organization**	Less than 1 Year: 0 Marks 1 Year - 2 years - 2 Marks More than 2 Years- 4 years- 4 marks More than 4 Years - 7 years - 6 Marks More than 7 years - 10 Years - 8 Marks More than 10 years - 10 Mark	Total number of years of existence from the date of incorporation of IA and long-term commitment towards development of poor/marginalised to be assessed. In case IA has changed its name in the due course of time then relevant document needs to be furnished.	Certificate of Incorporation, with renewal if applicable
4	**Number of Beneficiaries covered by the Organization in the past, in the district**	Less than 50 beneficiaries - 0 marks 51- 150 beneficiaries - 1mark 151 - 300 beneficiaries - 2 marks 301 - 500 beneficiaries - 3 marks 501 - 700 beneficiaries - 4 marks More than 700 beneficiaries - 5 marks	The number of beneficiaries reached by IA through different initiatives at the proposed district to be listed. The beneficiaries may be from any other sector or traditional industry. For instance, is IA has conducted design development training to 50 weavers, skill upgradation training 200 women on stitching and conducted health campaigns for 100 beneficiaries in the district, then the total number of beneficiaries covered by IA is 350. Accordingly the IA will secure 3 marks for this indicator.	Self-attested village wise number of beneficiary summary report supported by one or more of the following documents clearly indicating number of beneficiaries covered by the organization in the district: 1. Project Initiation Reports 2. Project Completion Reports 3. Project Evaluation/Monitoring reports
5	**Type of Intervention Covered by the Organization as IA**	Research or Baseline work only: 1 Marks Trainings, Capacity Building and Skill Upgradation Activities: 2 Marks Mobilisation and formation of collectives/PGs/SHGs/FPOs: 3 Marks	Score to be given based on respective previous interventions or activities done by IA, in mentioned areas, as categorised in scoring criteria. Multiple options can be selected in this case based on the interventions made by IA. For instance, if IA has engagement related to mobilisation and formation of collective only	Self-attested summary report supported by one or more of the following documents clearly indicating the types of interventions undertaken: 1. Project Initiation Reports

		Production and Marketing Support of Collectives/Artisans/Enterprise: 4 Marks	then 3 marks will be allotted. However, if IA has engagement across all categories then a cumulative of 10 marks will be allotted.	2. Project Completion Reports 3. Project Evaluation/Monitoring reports 4. Any awards or certificates received
6	**Average Annual Expenditure or Budget in last 3 Years**	Less than 5 L - 0 More than 5 L to 15 L – 1 More than 15 L to 30 L – 2 More than 30 L to 40 L – 3 More than 40 L to 50 L – 4 More than 50 L – 5	To assess IA's capacities and experience of financial management, an average annual expenditure to be calculated based on annual expenditure of last 3 years, irrespective of years of operations. In case audited statement is not available for last three financial years, the average annual expenditure will be arrived by dividing the total audited annual expenditure by 3. If application is made in Current Financial Year then, the previous three Financial Years are to be considered for calculating the average. The range or slabs to be selected form given options as per scoring criteria. Figures of Audited accounts from Chartered Accountant only to be considered.	Audited Statement of last three years (Income & Expenditure Account)

7	**Average Annual Funding from Govt Bodies (State/Central in Last 3 Years)**	Less than 5 L - 0 More than 5 L to 15 L – 1 More than 15 L to 30 L – 2 More than 30 L to 40 L – 3 More than 40 L to 50 L – 4 More than 50 L - 5	Raising the convergence from government adds credibility and hence an average of fund sourced from Govt Bodies in last three financial years, by the IA as per audited accounts needs to be calculated. The funds to be considered can be for any specific developmental work and may not be specific to the proposed cluster. If IA has sourced funds through one govt project only, worth Rs 60 lakhs (in last three financial years) then the average of 3 years becomes Rs 20 lakhs and 2 marks will be allotted as per the scoring criteria.	1. Audited Statement of last three years (Income & Expenditure Account and Balance Sheet); 2. Utilisation Certificate, if any (Completed Projects) 3. Grant Letter (Ongoing Projects)
8	**Average Annual Funding from Non-Governmental Sources, CSR, Medium and Large Funding Agencies or any other source**	Less than 5 L - 0 More than 5 L to 15 L – 1 More than 15 L to 30 L – 2 More than 30 L to 40 L – 3 More than 40 L to 50 L – 4 More than 50 L - 5	Average fund sourced from other than Govt Bodies in last three financial years by IA, as per audited accounts needs to be calculated. The calculation of the average is similar to the criteria as mentioned in case of Funding from Govt bodies. The funds to be considered can be for any specific developmental work and may not be specific to the proposed cluster. Example- If IA has sourced total CSR funds worth 100 lakhs from 5 donors in last 3 years, then the average is Rs 33.3 lakhs per annum and 3 marks will be assigned for the same.	1. Audited Statement of last three years (Income & Expenditure Account and Balance Sheet); 2. Utilisation Certificate, if any (Completed Projects) 3. Grant Letter (Ongoing Projects)
9	**Brownfield Project**	Prior interventions in the proposed cluster & sector (choose multiple options) (i) No prior interventions in the cluster in the sector: 0 (ii) Soft interventions like Design Development and skill upgradation etc.	Any prior developmental interventions in the proposed cluster & same sector either by IA or any other organization will score higher marks. Any trainings of artisans done related to the proposed skill/craft/sector in the cluster to be listed under Soft Interventions. Any institution building exercise of formation of	Self-attested summary report supported by one or more of the following documents clearly mentioning the interventions carried out in the area/ for artisans in

		: 3 (iii) Formation of artisan/producer groups & capacity building: 5 (iv) Production, Marketing in the cluster including marketing tie up etc. : 7	collectives, capacity building like financial literacy, production management, leadership development workshops to be categorised separately, as per scoring criteria (iii) and have additional score. Any commercial activities related to production and sales has been categorised separately. IA may select multiple options. Example: If IA has worked in the cluster for design development and production & sales, then a cumulative score of 10 marks will be allotted.	the past: 1. Project Initiation Reports 2. Project Completion Reports 3. Project Evaluation/Monitoring reports
10	**Scope of Increase in Artisans' Incomes**	More than 3 times existing income in year 1: 5 More than 2 upto 3 times existing income in year 1: 3 more than 1 upto 2 times existing income in year 1: 1 Equal to or less than existing income: 0	A detailed calculation or plan of how income of artisans will be increased post intervention of SFURTI, needs to be furnished with valid proof as well as justification/rationale. Increase in income to be estimated with respect to present income as base year. If the present income is Rs 3000 per month and post one year of Sfurti intervention it is estimated that the income will reach Rs 7000, then 3 marks will be allotted, after verifying the feasibility.	Self-attested comparative table supported by: 1. Any estimate/report/study indicating present income of artisans; and 2. Break-up and justification of increase in income

11	**Land ownership/lease by SPV (minimum 5000 sqft)**	Owned land by SPV: 5 marks Registered leased land by SPV: 5 Any other - No Marks	Land availability for the project must be certain and projects which come with higher certainty will score higher marks. Land owned by SPV means the land is purchased or gifted to proposed SPV. In case of leased land, a registered lease deed needs to be furnished. Registered deed or registration papers should be in the name of SPV and not in the name of any member/s of SPV.	a. Land ownership/registration document or b. Registered Lease Document
12	**Category of Proposed Beneficiary**	Large majority (>50%) belonging to marginalized communities including SC/ST/OBC/Minority/Women/Differently Abled/Transgender Combination of various categories from marginalised sections as more than 50% will also be considered Marks 5	Projects which support larger proportion of artisans from marginalised sections of the society to be given special consideration. Category wise numbers to be given in the self-certification and details of artisans with names, mobile numbers etc need not required to be furnished at this stage.	Self-certification indicating the beneficiary category
13	**Nature of District**	Aspirational /NER/LWE/New/International Border Districts/Coastal Districts/Hilly Districts Marks 10	Aspirational /NER/LWE/New/International Border Districts/Coastal Districts/Hilly Districts, as recognised by Government of India. The list of all districts covered under these categories has been furnished in Annexure 'A', kindly refer to the same. Any change in proposed district in Detailed Project Report will not be considered later.	To be assessed from the respective list given in Annexure
14	**Type of Product or Craft**	ODOP/GI/ other National or State government recognitions Marks 5	Any ODOP/GI/ other National or State government recognitions only to be considered. Any change in proposed craft or traditional industry in Detailed Project Report will not be considered later.	Relevant reference document or website where the same has been listed.

2.2. When Applicant/Organization Applying As Implementing Agency Is A Special Purpose Vehicle (SPV):

S.No	Item Details	Scoring Criteria	Explanation Of Scoring Criteria	Documents To Be Uploaded
1	**Number of Members in the SPV**	Up to 100 Members - 0 Marks 101- 200 Members - 3 marks 201-300 members-6 marks 301-400 members-9 marks 401-500 members -12 marks More than 500 Members - 15 marks	Present number of members in the SPV needs to be taken into consideration. Organisations that already have higher coverage of beneficiaries in the cluster will score higher marks. Supporting documents in this case need to match the said numbers or range. For instance, if a FPO has been registered with 400 farmers, however there are 1000 farmers in the village, then only 400 farmers members are considered and score of 12 marks will be allotted.	Strength of the SPV can be supported by one or more of the following: 1. Annual Report of Last Year 2. MoU /MoA of SPV mentioning number of members
2	**Period of Work experience of SPV in the proposed cluster within last 10 years (including the proposed craft / sector or otherwise) is located**	Less than 1 year: 0 marks More than 1 Year - 2 Years: 1 mark More than 2 Years-3 Years: 2 marks More than 3 years - 4 years: 3 Marks More than 4 years - 5 years: 4 Marks More than 5 years - 5 Marks	Work experience means period of existence/activities done by SPV in the Proposed Cluster, undertaking training, capacity building, market linkage etc. either completed or ongoing. Proposed cluster means the same villages/ district for which the project has been applied for. Experience is not restricted to the proposed sector or traditional industry and can be from Cumulative years/months of experience can be taken as total project duration, which may be from one or more projects, in past 10 years from the date of application. For any ongoing project, the duration completed till date only to be considered and not the entire project duration.	Certificate of Incorporation

			For Instance, if IA has done a below projects in past 10 years, in the proposed sector and date of application is 1st Nov 2021: Design development training (Jan 2013-Dec 2015); Formation of SHG and Financial Literacy (April 2019-March 2021); Training in Value addition and packaging (August 2020-December 2021); Then, the total experience of IA is 5 years 3 months and will secure score of 5 marks.	
3	**Average Annual Turnover of the SPV in last 3 years**	Less than 10 L - 0 More than 10 L to 20 L – 1 More than 20 L to 30 L – 2 More than 30 L to 40 L – 3 More than 40 L to 50 L – 4 More than 50 L - 5	To assess IA's capacities and experience of financial management, an average annual to be calculated based on annual expenditure of last 3 financial years irrespective of years of operations. In case audited statement is not available for last three financial years, the average annual expenditure will be arrived by dividing the total audited annual expenditure by 3. If application is made in Current Financial Year then, the previous three Financial Years are to be considered for calculating the average. The range or slabs to be selected form given options as per scoring criteria. Figures of Audited accounts from Chartered Accountant only to be considered.	Audited Statement of last three years (Income & Expenditure Account)
4	**Average Annual Bank balance of SPV (average of Balance in bank account as on March 31st, for last 3 financial years)**	Less 5L - 0 5L - 10 L - 2 More than 10L - 15 - 3 More than 15 L - 20 L - 4 More than 20 L - 5	SPV as IA must have the capability of contributing 10% share. Higher the capability, higher will be the score. Here average annual bank balance will be calculated based on bank balance as on March 31st of last 3 financial years irrespective of years of operations.	Audited Statement of last three years (Balance Sheet) or Bank Account Statement

			In case the SPV is new, the bank balance of SPV not to be counted on average of previous three financial year. Hence their current Bank Balance is to be considered, while selecting the indicator.	
5	**Number of Full Time Staff Currently Employed by SPV**	Less Than 2 Employees - 0 2 to 3 Employees - 5 marks More than 3 Employees - 10 marks	To manage the regular operations of the business SPV needs dedicated and specialised human resource. The present number of staffs to be only considered.	Self-attested report from SPV, supported by one or more of the following documents which justify the same: 1. Offer Letter or Appointment Letter or Joining Letter 2. Bank Statement of SPV
6	**Type of business model**	Choose any one No business experience - 0 Trading of raw produce/material - 6 Manufacturing of value-added products - 10	SPV must have experience of conducting business activities which includes not only training, production or manufacturing but selling of produce of the cluster, as well. i) Trading activity relates to only procurement or selling without any value addition. ii) Manufacturing activities are related to production and value-addition.	Self-declaration statement along with supporting document
7	**Prior interventions with artisans/in the area (by any GO/NGO/Pvt) including implementation of any scheme, program, etc**	Prior interventions in the proposed cluster & sector (choose multiple options) (i) No prior interventions in the cluster in the sector : 0 (ii) Soft interventions like Design Development and skill upgradation etc. : 3 (iii) Formation of artisan/producer groups & capacity building: 3	Any prior developmental interventions in the proposed cluster & same sector either by proposed IA or any other organization will score higher marks. Any trainings of artisans done related to the proposed skill/craft/sector in the cluster to be listed under Soft Interventions. Any institution building exercise of formation of collectives, capacity building like financial literacy, production management, leadership development workshops to be categorised	Self-attested summary report supported by one or more of the following documents clearly mentioning the interventions carried out for the artisans in the past: 1. Project Initiation Reports 2. Project Completion Reports

		(iv) Production, Marketing in the cluster including marketing tie up etc. : 4	separately, as per scoring criteria (i and have additional score. Any commercial activities related to production and sales has been categorised separately. Example: If IA has worked in the cluster for design development and production & sales only, then a cumulative score of 7 marks will be allotted.	3. Project Evaluation/Monitoring reports
8	**Scope of Increase in Artisans' Incomes**	More than 3 times existing income in year 1: 10 More than 2 up to 3 times existing income in year 1: 6 more than 1 up to 2 times existing income in year 1: 2 Equal to or less than existing income: 0	A detailed calculation or plan of how income of artisans will be increased post intervention of SFURTI, needs to be furnished with valid proof as well as justification/rationale. Increase in income to be estimated with respect to present income as base year. If the present income is Rs 3000 per month and post one year of Sfurti intervention it is estimated that the income will reach Rs 7000, then 3 marks will be allotted, after verifying the feasibility.	Self-attested comparative table supported by: 1. Any estimate/report/study indicating present income of artisans; and 2. Break-up and justification of increase in income
9	**Category of Proposed Beneficiary**	Large majority (>50%) belonging to marginalized communities including SC/ST/OBC/Minority/Women/Differently Abled/Transgender Combination of various categories from marginalised sections as more than 50% will also be considered	Projects which support larger proportion of artisans from marginalised sections of the society to be given special consideration. Category wise numbers to be given in the self-certification and details of artisans with names, mobile numbers etc need not required to be furnished at this stage.	Self-certification indicating the beneficiary category
10	**Nature of District**	Aspirational /NER/LWE/New/International Border Districts/Coastal Districts/Hilly Districts	The list of all districts covered under these categories has been furnished in 'Annexure A', kindly refer to the same. Any change in proposed district in Detailed Project Report will not be considered later.	To be assessed from the respective list.
11	**Type of Product or Craft**	ODOP/GI/ other National or State Government recognitions	Any ODOP/GI/ other National or State government recognitions only to be considered.	Relevant reference document or website

			Any change in proposed craft or traditional industry in Detailed Project Report will not be considered later.	where the same has been listed.

2.3 <u>When Applicant/Organization Applying As Implementing Agency Is A Government Organization/PRI/Semi Government Organization:</u>

S No	Item Details	Scoring Criteria	Explanation Of Scoring Criteria	Documents To Be Uploaded
1	**Period of work experience in the proposed sector (within last 10 years)**	Less than 6 months experience: 0 marks 6 month to 1 Year: 1 mark More than 1 Year - 2 Years: 2 marks More than 2 Years - 3 Years: 3 marks More than 3 Years - 5 Years: 4 marks More than 5 Years: 5 marks	Work experience means projects/activities done made by IA which is familiar or similar to trainings, capacity building, market linkages, etc. (either completed or ongoing) Proposed Sector means the same sector or traditional industry for which the project has been applied for. Experience is not restricted to the proposed cluster or districts and can be from any other locations. Cumulative years/months of experience can be taken as duration, which may be from one or more projects, of past 10 years from the date of application. For any ongoing project, the duration completed till date only to be considered and not the entire project duration. For Instance, if IA has done a below projects in past 10 years, in the proposed sector and date of application is 1st Nov 2021: Design development training (Jan 2013-Dec 2015); Formation of SHG and Capacity Building (April 2019-March 2021); Training in Value addition and packaging (August 2020-December 2021); Then, the total experience of IA is 5 years 3 months and will secure score of 5 marks.	Self-attested summary report signed by a Gazetted Officer indicating the period of work experience in the proposed sector along with the name of the projects.

2	**Period of Work experience in the district where proposed cluster is located, within last 10 years**	No Experience: 0 marks Less Than 1 Year: 2 mark 1 Year - 2 Years: 4 marks More than 2 Years-5 Years: 6 marks More than 5 Years - 8 Years: 8 marks More than 8 Years: 10 marks	IA's engagement in the cluster villages or other villages in the district with good rapport with artisans and other stakeholders to be assessed, through all interventions made by IA in last 10 years, from the date of application. Cumulative years/months of experience can be taken as duration, which may be from one or more projects. IA may be registered in some other place but must have presence and engagement in the proposed cluster. For instance, XYZ Trust having its local office in Bhagalpur district and have applied for Silk Weaving Cluster with few of the villages on 1st Nov 2021. XYZ Trust has below competed and ongoing projects in Bhagalpur district: Silk Reeling and Dyeing: Jan 2011-Dec 2015 Community Health and Hygiene: Apr 2020- Mar 2021; Women Empowerment and Skilling: Jan 2020- Dec 2021. Total Experience of XYZ Trust is 5 years 10 months and will secure 8 marks for this indicator.	Self-attested summary report signed by a Gazetted Officer indicating the period of work experience in the district along with the name of the projects and the year of implementation.
3	**Number of Beneficiaries covered by the Organization in the past, in the same sector**	Less than 50 beneficiaries - 0 marks 51 to 150 beneficiaries – 1mark 151 - 300 beneficiaries - 2 marks 301 - 500 beneficiaries - 3 marks 501 - 700 beneficiaries - 4 marks More than 700 beneficiaries - 5 marks	The number of beneficiaries reached by IA through different initiatives at the proposed district, in the same sector, to be listed. For instance is IA applied for project in handloom and has conducted design development training to 50 weavers, skill upgradation training 200 women on stitching then a cumulative 250 artisans has been covered by IA.	Self-declaration by a government officer mentioning the projects along with the number of beneficiaries assisted project wise
4	**Prior convergence with any other Government Agency/Scheme**	No Convergence: 0 marks Convergences with 1 scheme/ Government Agency: 5 marks Convergences with more than 1 scheme/ Government Agency: 10 marks	Convergence means any funds sourced by the Government Organization either through one or multiple schemes. In case of funds sourced from one donor or Govt body 5 marks to be given. But in case of convergence in more than one scheme will get 10 marks.	Self-declaration by a Gazetted Officer mentioning the Govt. collaboration/schemes

5	**Type of Intervention Covered by the Organization as IA**	Research or Baseline work only: 2 Marks Trainings, Capacity Building and Skill Upgradation Activities: 3 Marks Mobilisation and formation of collectives/PGs/SHGs/FPOs: 4 Marks Production and Marketing Support of Collectives/Artisans/Enterprise: 6 Marks	Score to be given based on respective previous interventions by IA categorised in scoring criteria. Multiple options can be selected in this case based on the interventions made by IA. For instance, if IA has engagement related to mobilisation and formation of collective only then 4 marks will be allotted. However, if IA has engagement across all categories then a cumulative of 15 marks will be allotted.	Self-Attested summary report signed by a Gazetted Officer indicating the interventions and geographic area
6	**Brownfield Project**	Prior interventions in the proposed cluster & sector (choose multiple options) (i) No prior interventions in the cluster in the sector : 0 (ii) Soft interventions like Design Development and skill upgradation etc. : 3 (iii) Formation of artisan/producer groups & capacity building: 5 (iv) Production, Marketing in the cluster including marketing tie up etc. : 7	Any prior developmental interventions in the proposed cluster & same sector either by IA or any other organization will score higher marks. Any trainings of artisans done related to the proposed skill/craft/sector in the cluster to be listed under Soft Interventions. Any institution building exercise of formation of collectives, capacity building like financial literacy, production management, leadership development workshops to be categorised separately, as per scoring criteria (iii) and have additional score. Any commercial activities related to production and sales has been categorised separately. Example: If IA has worked in the cluster for design development and production & sales, then a cumulative score of 10 marks will be allotted.	Self-attested summary report supported by one or more of the following documents clearly mentioning the interventions carried out in the area/ for artisans in the past: 1. Project Initiation Reports 2. Project Completion Reports 3. Project Evaluation/Monitoring reports

7	**Scope of Increase in Artisans' Incomes**	More than 3 times existing income in year 1: 5 More than 2 up to 3 times existing income in year 1: 3 more than 1 up to 2 times existing income in year 1: 1 Equal to or less than existing income: 0	A detailed calculation or plan of how income of artisans will be increased post intervention of SFURTI, needs to be furnished with valid proof as well as justification/rationale. Increase in income to be estimated with respect to present income as base year. If the present income is Rs 3000 per month and post one year of Sfurti intervention it is estimated that the income will reach Rs 7000, then 3 marks will be allotted, after verifying the feasibility.	Self-attested comparative table supported by: 1. Any estimate/report/study indicating present income of artisans; and 2. Break-up and justification of increase in income
8	**Land ownership/lease by SPV (minimum 5000 sqft)**	Owned: 5 marks Registered leased: 5 marks	Land availability for the project must be certain and projects which come with higher certainty will score higher marks. Land owned by SPV means the land is purchased or gifted to proposed SPV. In case of leased land, a registered lease deed needs to be furnished. Registered deed or registration papers should be in the name of SPV and not in the name of any member/s of SPV.	a. Land ownership/registration document or b. Registered Lease Document
9	**Category of Proposed Beneficiary**	Large majority (>50%) belonging to marginalized communities including SC/ST/OBC/Minority/Women/Differently Abled/Transgender Marks 5 Combination of various categories from marginalised sections as more than 50% will also be considered	Projects which support larger proportion of artisans from marginalised sections of the society to be given special consideration. Category wise numbers to be given in the self-certification and details of artisans with names, mobile numbers etc need not required to be furnished at this stage.	Self-certification indicating the beneficiary category

10	**Nature of District**	Aspirational /NER/LWE/New/International Border Districts/Coastal Districts/Hilly Districts Marks 10	A list of all districts covered has been furnished in 'Annexure A', kindly refer to the same. Any change in proposed district in Detailed Project Report will not be considered later.	To be assessed from the list
11	**Type of Product or Craft**	ODOP/GI/ other National or State Government recognitions Marks 5	Any ODOP/GI/ other National or State government recognitions only to be considered. Any change in proposed craft or traditional industry in Detailed Project Report will not be considered later.	Relevant reference document or website where the same has been listed.

List of North East Districts

S. No.	North East State	District
1		Pakke-Kessang
2		Lepa-Rada
3		Shi-Yomi
4		Kamle
5		Lower Siang
6		Siang
7		Kra Daadi
8		Namsai
9		Longding
10		Anjaw
11		Kurung Kumey
12		Dibang Valley
13	Arunachal Pradesh	Lower Dibang Valley
14		Upper Siang
15		Papum Pare
16		Changlang
17		Tawang
18		Lohit
19		West Siang
20		Upper Subansiri
21		Lower Subansiri
22		East Siang
23		East Kameng
24		West Kameng

S. No.	North East State	District
25		Tirap
26		Baksa
27		Barpeta
28		Biswanath
29		Bongaigaon
30		Cachar
31		Charaideo
32		Chirang
33		Darrang
34		Dhemaji
35		Dhubri
36		Dibrugarh
37		Dima Hasao (North Cachar Hills)
38		Goalpara
39		Golaghat
40	Assam	Hailakandi
41		Hojai
42		Jorhat
43		Kamrup
44		Kamrup Metropolitan
45		Karbi Anglong
46		Karimganj
47		Kokrajhar
48		Lakhimpur
49		Majuli
50		Morigaon
51		Nagaon
52		Nalbari
53		Sivasagar

S. No.	North East State	District
54		Sonitpur
55		South Salamara-Mankachar
56		Tinsukia
57		Udalguri
58		West Karbi Anglong
59		Bishnupur
60		Chandel
61		Churachandpur
62		Imphal East
63		Imphal West
64		Jiribam
65		Kakching
66	Manipur	Kamjong
67		Kangpokpi
68		Noney
69		Pherzawl
70		Senapati
71		Tamenglong
72		Tengnoupal
73		Thoubal
74		Ukhrul
75		East Khasi Hills
76		West Garo Hills
77		West Jaintia Hills
78	Meghalaya	West Khasi Hills
79		East Garo Hills
80		Ri Bhoi
81		South Garo Hills
82		South West Garo Hills

S. No.	North East State	District
83		South West Khasi Hills
84		East Jaintia Hills
85		North Garo Hills
86		Aizawl
87		Champhai
88		Kolasib
89		Lawngtlai
90		Lunglei
91	Mizoram	Mamit
92		Saiha
93		Serchhip
94		Tuensang
95		Wokha
96		Zunheboto
97		Dimapur district
98		Kiphire district
99		Kohima district
100		Longleng district
101		Mokokchung district
102	Nagaland	Mon District
103		Peren district
104		Phek district
105		Tuensang district
106		Wokha district
107		Zunheboto district
108		Noklak district
109		East Sikkim
110	Sikkim	North Sikkim
111		South Sikkim

S. No.	North East State	District
112		West Sikkim
113		Pakyong District
114		Soreng District
115		Dhalai
116		Gomati
117		Khowai
118	Tripura	North Tripura
119		Sepahijala
120		South Tripura
121		Unakoti
122		West Tripura

Left Wing Extremism (LWE) Districts

S.No.	State	No. of Districts	Name of Districts
1	Andhra Pradesh	1	Vishakhapatnam
2	Telengana	1	Khammam
3	Bihar	9	Jamui, Gaya, Aurangabad, Rohtas, Jehanabad, Arwal, Muzzafarpur, Banka, Nawada
4	Chhattisgarh	9	Dantewada, Bastar, Kanker, Surguja, Rajnandgaon, Bijapur, Narayanpur, Sukma, Kondagaon
5	Jharkhand	16	Chatra, West Singhbhum, Palamau, Garhwa, East Singhbhum, Bokaro, Lohardaga, Gumla, Latehar, Hazaribagh, Girdih, Khunti, Ranchi, Dumka, Ramgarh, Simdega
6	Madhya Pradesh	1	Balaghat
7	Maharashtra	2	Gadchiroli and Gondia
8	Odisha	6	Gajapati, Malkangiri, Rayagada, Deogarh, Sambalpur, Koraput
9	Uttar Pradesh	1	Sonebhadra
10	West Bengal	1	Paschim Midnapur (Lalgarh Are

Source : https://dgt.gov.in/Left_Wing_Extremism

List of ASPIRATIONAL Districts

S.NO.	STATE NAME	DISTRICT NAME
1		KADAPA
2	ANDHRA PRADESH	VISAKHAPATNAM
3		VIZIANAGARAM
4	ARUNACHAL PRADESH	NAMSAI
5		BARPETA
6		DARRANG
7		DHUBRI
8	ASSAM	GOALPARA
9		HAILAKANDI
10		BAKSA
11		UDALGURI
12		ARARIA
13		AURANGABAD
14		BANKA
15		BEGUSARAI
16		GAYA
17		JAMUI
18	BIHAR	KATIHAR
19		KHAGARIA
20		MUZAFFARPUR
21		NAWADA
22		PURNIA
23		SHEIKHPURA
24		SITAMARHI
25		BASTAR
26	CHHATISGARH	DANTEWADA
27		KANKER

S.NO.	STATE NAME	DISTRICT NAME
28		KORBA
29		MAHASAMUND
30		RAJNANDAGAON
31		BIJAPUR
32		NARAYANPUR
33		SUKMA
34		KONDAGAON
35	GUJARAT	DOHAD
36		NARMADA
37	HARYANA	NUH
38	HIMACHAL PRADESH	CHAMBA
39	JAMMU AND KASHMIR	BARAMULLA
40		KUPWARA
41		BOKARO
42		CHATRA
43		DUMKA
44		EAST SINGHBHUM
45		GARHWA
46		GIRIDIH
47		GODDA
48	JHARKHAND	GUMLA
49		HAZARIBAG
50		LATEHAR
51		LOHARDAGA
52		PAKUR
53		PALAMU
54		RANCHI
55		SAHIBGANJ
56		SIMDEGA

S.NO.	STATE NAME	DISTRICT NAME
57		WEST SINGHBHUM
58		KHUNTI
59		RAMGARH
60	KARNATAKA	GADAG
61		KALABURAGAI
62	KERALA	WAYANAD
63	MADHYA PRADESH	BARWANI
64		CHATTTARPUR
65		DAMOH
66		EAST NIMAR
67		GUNA
68		RAJGARH
69		VIDISHA
70		SINGRAULI
71	MAHARASHTRA	GADCHIROLI
72		JALGAON
73		NANDURBAR
74		OSMANABAD
75	MANIPUR	CHANDEL
76	MEGHALAYA	RI BHOI
77	MIZORAM	MAMIT
78	NAGALAND	KIPHRIE
79	ODISHA	BALANGIR
80		DHENKANAL
81		GAJAPATI
82		KALAHANDI
83		KANDHAMAL
84		KORAPUT
85		MALKANGIRI

S.NO.	STATE NAME	DISTRICT NAME
86		NABARANGAPUR
87		NUAPARA
88		RAYAGADA
89	PUNJAB	FEROZEPUR
90		MOGA
91	RAJASTHAN	BARAN
92		DHOLPUR
93		JAISALMER
94		KARAULI
95		SIROHI
96	SIKKIM	WEST DISTRICT
97	TAMIL NADU	RAMANATHAPURAM
98		VIRUDHUNAGAR
99	TELANGANA	ADILABAD
100		KHAMMAM
101		WARANGAL RURAL
102	TRIPURA	DHALAI
103	UTTAR PRADESH	BAHRAICH
104		BALRAMPUR
105		CHANDAULI
106		CHITRAKOOT
107		FATEHPUR
108		SHRAVASTI
109		SIDDHARTHNAGAR
110		SONBHADRA
111	UTTARAKHAND	HARIDWAR
112		UDHAM SINGH NAGAR
113	WEST BENGAL	BIRBHUM
114		DAKSHIN DINAJPUR

S.NO.	STATE NAME	DISTRICT NAME
115		NADIA
116	GUJARAT	MORBI
117	KARNATAKA	RAICHUR
118		YADGIR
119	MAHARASHTRA	NAN DED
120		WASHIM
121	RAJASTHAN	BARMER
122	SIKKIM	EAST DISTRICT
123	TELANGANA	JAYASHANKAR BHUPALAPALLY
124		KUMURAM BHEEM ASIFABAD

Source : https://my.msme.gov.in/MyMsme/List_of_AspirationalDistricts.aspx

List of International Border Districts

S. No.	States	Number of Districts	Name of Districts
1	Arunachal Pradesh	12	Tawang, East Kameng, Kra Daadi, Upper Subansiri, Shi Yomi, Dibang Valley, Anjaw, Changlang, Tirap, Langding, West Kameng, Kurung, Kumey
2	Jammu & Kashmir	11	Jammu, Kathua, Rajouri, Badgam, Poonchh, Baramulla, Kupwara
3	Ladakh (UT)	2	Kargil, Leh

S. No.	States	Number of Districts	Name of Districts
4	West Bengal	9	Alipurduar, Cooch Bihar, Uttar Dinajpur, Dakshin Dinajpur, Malda, Murshidabad, Nadia, North 24 Parganas, South 24 Parganas
5	Bihar	7	West Champaran, East Champaran, Sitamarhi, Madhubani, Supaul, Araria, Kishanganj
6	Assam	7	Kokrajhar, Chirang, Baksa, Udalgiri, Cachar, Karimganj, Dima Hasao
7	Uttar Pradesh	7	Pilibhit, Lakhimpur Kheri, Behraich, Shravasti, Balrampur, Siddharthnagar, Maharajganj
8	Mizoram	6	Mamit, Lunglei, Lawngtlai, Saiha, Serchhip, Champhai
9	Meghalaya	7	East Jaintia Hills, West Jaintia Hills, Shillong, South West Khasi Hills, South Garo Hills, West Garo Hills, South West Garo Hills
10	Uttarakhand	5	Uttarkashi, Chamoli, Pithoragarh, Rudrapur, Champawat
11	Tripura	8	North Tripura, Dhalai, Gomati, South Tripura, Sepahijhala, West Tripura, Khowai, Unakoti
12	Punjab	4	Fazilka, Ferozepur, Tarn Taran, Amritsar, Gurdaspur, Pathankot
13	Rajasthan	4	Rajasthan, Jaisalmer, Bikaner, Sri Ganganagar
14	Nagaland	4	Phek, Kiphire, Mon, Tuensang
15	Sikkim	3	North Sikkim, West Sikkim, East Sikkim

S. No.	States	Number of Districts	Name of Districts
16	Gujarat	3	Kachh, Patan, Banaskantha
17	Manipur	5	Churachandpur, Chandel, Tengnoupal, Ukhrul, Kamjong
18	Himachal Pradesh	2	Lahaul Spiti And Kinnaur
	Total	104	

Source: Source: as per Border Area Development Programme (BADP)

List of Coastal Districts

S.No.	State Name	District Name
1	Gujarat	Ahmedabad
2		Amreli
3		Anand
4		Bharuch
5		Bhavnagar
6		Jamnagar
7		Junagadh
8		Kachchh
9		Navsari
10		Porbandar
11		Devbhumi Dwaraka
12		Surat
13		Girsomnath
14		Valsad
15	Maharashtra	Palghar
16		Mumbai Sub-Urban
17		Mumbai

S.No.	State Name	District Name
18		Raigarh
19		Ratnagiri
20		Sindhudurg
21		Thane
22	Goa	North Goa
23		South Goa
24		Dakshin Kannada
25	Karnataka	Udupi
26		Uttar Kannada
27		Alappuzha
28		Ernakulam
29		Kannur
30		Kasaragod
31	Kerala	Kollam
32		Kozhikode
33		Malappuram
34		Thiruvananthapuram
35		Thrissur
36		Chennai
37		Cuddalore
38		Kancheepuram
39		Kanniyakumari
40		Nagapattinam
41	Tamil Nadu	Pudukkottai
42		Ramanathapuram
43		Thanjavur
44		Thiruvallur
45		Thoothukudi
46		Tirunelveli Kattabo

S.No.	State Name	District Name
47		Villupuram
48	Andhra Pradesh	East Godavari
49		Guntur
50		Krishna
51		Nellore
52		Prakasam
53		Srikakulam
54		Vishakhapatnam
55		Vizianagaram
56		West Godavari
57	Odisha	Baleshwar
58		Bhadrak
59		Kendrapara
60		Jagatsinghpur
61		Puri
62		Ganjam
63		Khordha
64	West Bengal	Purba Medinipur
65		South 24 Parganas
66		North 24 Parganas
67	Andaman And Nicobar Islands	North And Middle Andaman
68		Nicobar
69		South Andaman
70	Lakshadweep Islands	Lakshadweep Islands
71	Puducherry	Karaikal
72		Yanam
73		Puducherry

S.No.	State Name	District Name
74		Mahe
75	Daman And Diu	Daman
76		Diu
77	Dadra And Nagar Haveli	Dadra And Nagar Haveli

(SOURCE : Centre for Coastal Zone Management and Coastal Shelter Belt /)

List of Hilly States

S. No.	State	District Name
1	Himachal Pradesh	Bilaspur
2		Chamba
3		Hamirpur
4		Kangra
5		Kinnaur
6		Kullu
7		Lahaul Spiti
8		Mandi
9		Shimla
10		Sirmaur
11		Solan
12		Una
13	Jammu and Kashmir	Anantnag
14		Bandipora
15		Baramulla
16		Budgam
17		Doda

S. No.	State	District Name
18		Ganderbal
19		Jammu
20		Kathua
21		Kishtwar
22		Kulgam
23		Kupwara
24		Poonch
25		Pulwama
26		Rajouri
27		Ramban
28		Reasi
29		Samba
30		Shopian
31		Srinagar
32		Udhampur
33		Almora
34		Bageshwar
35		Chamoli
36		Champawat
37		Dehradun
38		Haridwar
39	Uttarakhand	Nainital
40		Pauri
41		Pithoragarh
42		Rudraprayag
43		Tehri
44		Udham Singh Nagar
45		Uttarkashi
46	West Bengal	Darjeeling

S. No.	State	District Name
47	Laddakh	Leh
48		Kargil
49	Arunachal Pradesh	Pakke-Kessang
50		Lepa-Rada
51		Shi-Yomi
52		Kamle
53		Lower Siang
54		Siang
55		Kra Daadi
56		Namsai
57		Longding
58		Anjaw
59		Kurung Kumey
60		Dibang Valley
61		Lower Dibang Valley
62		Upper Siang
63		Papum Pare
64		Changlang
65		Tawang
66		Lohit
67		West Siang
68		Upper Subansiri
69		Lower Subansiri
70		East Siang
71		East Kameng
72		West Kameng
73		Tirap
74	Assam	Baksa
75		Barpeta

S. No.	State	District Name
76		Biswanath
77		Bongaigaon
78		Cachar
79		Charaideo
80		Chirang
81		Darrang
82		Dhemaji
83		Dhubri
84		Dibrugarh
85		Dima Hasao (North Cachar Hills)
86		Goalpara
87		Golaghat
88		Hailakandi
89		Hojai
90		Jorhat
91		Kamrup
92		Kamrup Metropolitan
93		Karbi Anglong
94		Karimganj
95		Kokrajhar
96		Lakhimpur
97		Majuli
98		Morigaon
99		Nagaon
100		Nalbari
101		Sivasagar
102		Sonitpur
103		South Salamara-Mankachar
104		Tinsukia

S. No.	State	District Name
105		Udalguri
106		West Karbi Anglong
107	Manipur	Bishnupur
108		Chandel
109		Churachandpur
110		Imphal East
111		Imphal West
112		Jiribam
113		Kakching
114		Kamjong
115		Kangpokpi
116		Noney
117		Pherzawl
118		Senapati
119		Tamenglong
120		Tengnoupal
121		Thoubal
122		Ukhrul
123	Meghalaya	East Khasi Hills
124		West Garo Hills
125		West Jaintia Hills
126		West Khasi Hills
127		East Garo Hills
128		Ri Bhoi
129		South Garo Hills
130		South West Garo Hills
131		South West Khasi Hills
132		East Jaintia Hills
133		North Garo Hills

S. No.	State	District Name
134	Mizoram	Aizawl
135		Champhai
136		Kolasib
137		Lawngtlai
138		Lunglei
139		Mamit
140		Saiha
141		Serchhip
142		Tuensang
143		Wokha
144		Zunheboto
145	Nagaland	Dimapur district
146		Kiphire district
147		Kohima district
148		Longleng district
149		Mokokchung district
150		Mon District
151		Peren district
152		Phek district
153		Tuensang district
154		Wokha district
155		Zunheboto district
156		Noklak district
157	Sikkim	East Sikkim
158		North Sikkim
159		South Sikkim
160		West Sikkim
161		Pakyong District
162		Soreng District

S. No.	State	District Name
163	Tripura	Dhalai
164		Gomati
165		Khowai
166		North Tripura
167		Sepahijala
168		South Tripura
169		Unakoti
170		West Tripura

List of Districts not covered under SFURTI (New Districts) as on 30.09.2021

S.No	State	District
1	Andaman Nicobar	Nicobar
2		North Middle Andaman
3		Anantapur
4		Kurnool
5		Nellore
6		Prakasam
7		Srikakulam
8	Andhra Pradesh	West Godavari
9	Arunachal Pradesh	Anjaw

S.No	State	District
10		Changlang
11		Dibang Valley
12		East Kameng
13		Kamle
14		Kra Daadi
15		Kurung Kumey
16		Lepa Rada
17		Lohit
18		Longding
19		Lower Dibang Valley
20		Lower Siang
21		Pakke Kessang
22		Papum Pare
23		Shi Yomi
24		Siang
25		Tawang
26		Tirap
27		Upper Siang
28		Upper Subansiri
29		West Kameng
30		West Siang
31		Bajali
32		Charaideo
33		Chirang
34	Assam	Dima Hasao
35		Hailakandi
36		Hojai
37		Jorhat
38		Kamrup Metropolitan

S.No	State	District
39		Karimganj
40		Nalbari
41		Sivasagar
42		South Salmara-Mankachar
43		West Karbi Anglong
44		Araria
45		Arwal
46		Banka
47		Begusarai
48		Bhagalpur
49		Bhojpur
50		Buxar
51		Darbhanga
52		East Champaran
53		Gopalganj
54		Jamui
55		Jehanabad
56	Bihar	Kaimur
57		Katihar
58		Khagaria
59		Kishanganj
60		Lakhisarai
61		Madhepura
62		Munger
63		Nawada
64		Patna
65		Saharsa
66		Samastipur
67		Saran

S.No	State	District
68		Sheikhpura
69		Sheohar
70		Sitamarhi
71		Siwan
72		Supaul
73		West Champaran
74	Chandigarh	Chandigarh
75		Balod
76		Baloda Bazar
77		Balrampur Ramanujganj
78		Bemetara
79		Bijapur
80		Bilaspur
81		Dhamtari
82		Durg
83		Gariaband
84		Gaurela Pendra Marwahi
85		Janjgir Champa
86	Chhattisgarh	Jashpur
87		Kabirdham
88		Kanker
89		Kondagaon
90		Koriya
91		Mahasamund
92		Manendragarh
93		Mohla Manpur
94		Mungeli
95		Narayanpur
96		Raigarh

S.No	State	District
97		Rajnandgaon
98		Sarangarh
99		Shakti
100		Sukma
101		Surajpur
102		Surguja
103		Dadra Nagar Haveli
104	Dadra Nagar Haveli	Daman
105		Diu
106	Daman Diu	Daman
107		Diu
108		Central Delhi
109		East Delhi
110		New Delhi
111		North Delhi
112		North East Delhi
113	Delhi	North West Delhi
114		Shahdara
115		South Delhi
116		South East Delhi
117		South West Delhi
118		West Delhi
119	Goa	North Goa
120		South Goa
121		Amreli
122		Aravalli
123	Gujarat	Bhavnagar
124		Botad
125		Chhota Udaipur

S.No	State	District
126		Dahod
127		Devbhoomi Dwarka
128		Gandhinagar
129		Gir Somnath
130		Jamnagar
131		Junagadh
132		Kheda
133		Kutch
134		Mahisagar
135		Morbi
136		Panchmahal
137		Patan
138		Porbandar
139		Rajkot
140		Sabarkantha
141		Vadodara
142		Valsad
143		Ambala
144		Bhiwani
145		Charkhi Dadri
146		Faridabad
147		Fatehabad
148	Haryana	Gurugram
149		Jhajjar
150		Kaithal
151		Karnal
152		Kurukshetra
153		Mahendragarh
154		Mewat

S.No	State	District
155		Palwal
156		Panchkula
157		Rewari
158		Rohtak
159		Sirsa
160		Yamunanagar
161	Himachal Pradesh	Bilaspur
162		Chamba
163		Hamirpur
164		Kangra
165		Kinnaur
166		Kullu
167		Mandi
168		Shimla
169		Solan
170		Una
171	Jammu Kashmir	Ganderbal
172		Jammu
173		Kathua
174		Kulgam
175		Kupwara
176		Poonch
177		Rajouri
178		Reasi
179		Shopian
180		Udhampur
181	Jharkhand	Chatra
182		Dhanbad
183		Dumka

S.No	State	District
184		East Singhbhum
185		Garhwa
186		Giridih
187		Jamtara
188		Khunti
189		Latehar
190		Pakur
191		Palamu
192		Sahebganj
193		Seraikela Kharsawan
194		Simdega
195		West Singhbhum
196		Bagalkot
197		Bangalore Rural
198		Bangalore Urban
199		Chikkamagaluru
200		Chitradurga
201		Dakshina Kannada
202		Dharwad
203	Karnataka	Gadag
204		Gulbarga
205		Haveri
206		Kodagu
207		Koppal
208		Mysore
209		Raichur
210		Vijayanagara
211		Vijayapura
212	Kerala	Ernakulam

S.No	State	District
213		Idukki
214		Kollam
215		Kottayam
216		Palakkad
217		Pathanamthitta
218		Wayanad
219	Ladakh	Kargil
220		Leh
221	Lakshadweep	Lakshadweep
222	Madhya Pradesh	Agar Malwa
223		Anuppur
224		Bhind
225		Chachaura
226		Chhatarpur
227		Damoh
228		Datia
229		Guna
230		Gwalior
231		Harda
232		Indore
233		Jhabua
234		Katni
235		Maihar
236		Mandsaur
237		Morena
238		Nagda
239		Neemuch
240		Niwari
241		Panna

S.No	State	District
242		Rajgarh
243		Rewa
244		Sagar
245		Shahdol
246		Sheopur
247		Shivpuri
248		Singrauli
249		Tikamgarh
250		Umaria
251		Ahmednagar
252		Akola
253		Buldhana
254		Dhule
255		Gadchiroli
256		Gondia
257		Jalgaon
258		Latur
259	Maharashtra	Mumbai
260		Nanded
261		Nandurbar
262		Osmanabad
263		Palghar
264		Raigad
265		Ratnagiri
266		Sangli
267		Thane
268		Bishnupur
269	Manipur	Kamjong
270		Noney

S.No	State	District
271		Pherzawl
272		Tengnoupal
273		East Garo Hills
274		East Khasi Hills
275	Meghalaya	South Garo Hills
276		South West Garo Hills
277		West Khasi Hills
278		Aizawl
279		Champhai
280		Hnahthial
281		Khawzawl
282		Kolasib
283	Mizoram	Lawngtlai
284		Lunglei
285		Saiha
286		Saitual
287		Serchhip
288		Kohima
289		Longleng
290		Mon
291		Noklak
292	Nagaland	Peren
293		Phek
294		Tuensang
295		Wokha
296		Balangir
297	Odisha	Boudh
298		Debagarh
299		Jagatsinghpur

S.No	State	District
300		Jharsuguda
301		Malkangiri
302		Nabarangpur
303		Sambalpur
304		Subarnapur
305	Puducherry	Karaikal
306		Mahe
307		Puducherry
308		Yanam
309	Punjab	Amritsar
310		Barnala
311		Faridkot
312		Fatehgarh Sahib
313		Fazilka
314		Firozpur
315		Gurdaspur
316		Jalandhar
317		Kapurthala
318		Ludhiana
319		Malerkotla
320		Mansa
321		Moga
322		Mohali
323		Muktsar
324		Pathankot
325		Patiala
326		Rupnagar
327		Sangrur
328		Shaheed Bhagat Singh Nagar

S.No	State	District
329		Tarn Taran
330	Rajasthan	Bhilwara
331		Bundi
332		Chittorgarh
333		Churu
334		Dholpur
335		Dungarpur
336		Jalore
337		Pali
338		Sawai Madhopur
339		Sirohi
340	Sikkim	East Sikkim
341		North Sikkim
342		Pakyong
343		Soreng
344	Tamil Nadu	Ariyalur
345		Chengalpattu
346		Chennai
347		Cuddalore
348		Dindigul
349		Kallakurichi
350		Kanchipuram
351		Karur
352		Mayiladuthurai
353		Nagapattinam
354		Namakkal
355		Nilgiris
356		Perambalur
357		Pudukkottai

S.No	State	District
358		Ramanathapuram
359		Sivaganga
360		Tenkasi
361		Theni
362		Thoothukudi
363		Tiruchirappalli
364		Tirupattur
365		Tiruvallur
366		Viluppuram
367		Virudhunagar
368		Adilabad
369		Jagtial
370		Jangaon
371		Jayashankar Bhupalpally
372		Kamareddy
373		Khammam
374		Komaram Bheem
375		Mahabubabad
376		Mancherial
377	Telangana	Medak
378		Mulugu
379		Nagarkurnool
380		Narayanpet
381		Nirmal
382		Peddapalli
383		Rajanna Sircilla
384		Ranga Reddy
385		Sangareddy
386		Siddipet

S.No	State	District
387		Suryapet
388		Warangal Urban
389		Yadadri Bhuvanagiri
390	Tripura	Dhalai
391		Gomati
392		Khowai
393		North Tripura
394		South Tripura
395		Unakoti
396	Uttar Pradesh	Agra
397		Aligarh
398		Amroha
399		Auraiya
400		Ayodhya
401		Baghpat
402		Ballia
403		Balrampur
404		Banda
405		Bareilly
406		Basti
407		Bhadohi
408		Bijnor
409		Budaun
410		Bulandshahr
411		Chandauli
412		Etah
413		Etawah
414		Firozabad
415		Gautam Buddha Nagar

S.No	State	District
416		Ghazipur
417		Gorakhpur
418		Hamirpur
419		Hardoi
420		Hathras
421		Jalaun
422		Jaunpur
423		Jhansi
424		Kannauj
425		Kanpur Dehat
426		Kanpur Nagar
427		Kasganj
428		Kaushambi
429		Kushinagar
430		Maharajganj
431		Mahoba
432		Mainpuri
433		Meerut
434		Moradabad
435		Pilibhit
436		Sambhal
437		Shahjahanpur
438		Shamli
439		Unnao
440		Almora
441		Bageshwar
442	Uttarakhand	Champawat
443		Dehradun
444		Didihat

S.No	State	District
445		Kotdwar
446		Pauri
447		Ranikhet
448		Rudraprayag
449		Tehri
450		Udham Singh Nagar
451		Uttarkashi
452		Yamunotri
453		Alipurduar
454		Cooch Behar
455		Dakshin Dinajpur
456		Darjeeling
457		Hooghly
458		Howrah
459	West Bengal	Jalpaiguri
460		Jhargram
461		Kalimpong
462		Kolkata
463		North 24 Parganas
464		Paschim Bardhaman
465		Purba Medinipur
466		Uttar Dinajpur